

# OFFICIAL RECORD OF INVENTION

Please print your responses clearly, and add or attach any necessary drawings, figures, or pictures. After completing, send by facsimile to (843) 281-9903, or mail to:

The McGougan Law Firm, LLC  
Attn: P. Jeff Martin  
P.O. Box 4369  
North Myrtle Beach, SC 29597-4369

**B**e it known to all that:

Inventor, \_\_\_\_\_

Co-Inventor, \_\_\_\_\_

has created the original product idea/concept now known as:

\_\_\_\_\_

and has on this \_\_\_\_\_ day of \_\_\_\_\_, 200\_\_ disclosed

the invention in design and function as described on the following pages which is fully understood by the witnesses below.

\_\_\_\_\_  
Inventor

\_\_\_\_\_  
Witness

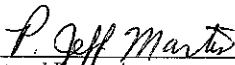
\_\_\_\_\_  
Co-Inventor

\_\_\_\_\_  
Witness

## STATEMENT OF COMPLETE CONFIDENTIALITY

*This information is protected by the Attorney-Client Privilege under applicable law. The Firm and its employees shall not knowingly reveal a confidence or secret of a client, shall not use a confidence of a client to the disadvantage of a client, nor knowingly use a confidence or secret of a client for the advantage of himself or a third person.*

*(Code of Professional Responsibility, DR4-101)*



Registered Patent Attorney

**The McGougan Law Firm, LLC**

P.O. Box 4369

North Myrtle Beach, SC 29597-4369

888-908-IDEA -or- 843--281-9901 ext. 101

FAX: 843-281-9903

## IMPORTANT INFORMATION

Has a Disclosure Document Registration been filed with the Patent Office? \_\_\_\_\_

When? \_\_\_\_\_

Has a Patent/Trademark/Copyright search been performed? \_\_\_\_\_

When? \_\_\_\_\_

Has a Patent/Trademark/Copyright been filed? \_\_\_\_\_

When? \_\_\_\_\_

Has a Patent/Trademark/Copyright been issued? \_\_\_\_\_ Issuance Number: \_\_\_\_\_

The date the new product/idea/concept was created: \_\_\_\_\_

The date the new product/idea/concept was made known to others: \_\_\_\_\_

Was the new product/idea/concept part of your employment? \_\_\_\_\_ If yes, explain: \_\_\_\_\_

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If you wish, additional information sheets may be attached and submitted.

## NOTICE

**P. Jeff Martin of The McGougan Law Firm, LLC** will review your submitted Record of Invention and conduct a private consultation by telephone within ten (10) business days. You will have the opportunity to get answers to your questions and to receive my evaluation of your new product idea/concept. No fees will be incurred until you first receive advance written notice and provide the Firm with your approval.

Because the United States is a *first to invent country*, it is very important for you to “*diligently*” establish your **RECORD OF INVENTION** in writing; therefore, you should:

1. complete this form immediately;
2. have it witnessed by two trustworthy people (or notarized);
3. mail copies of this form (always keep your originals); and,
4. mail to: **The McGougan Law Firm, LLC**

**Attn: P. Jeff Martin**

**P.O. Box 4369**

**North Myrtle Beach, SC 29597-4369**

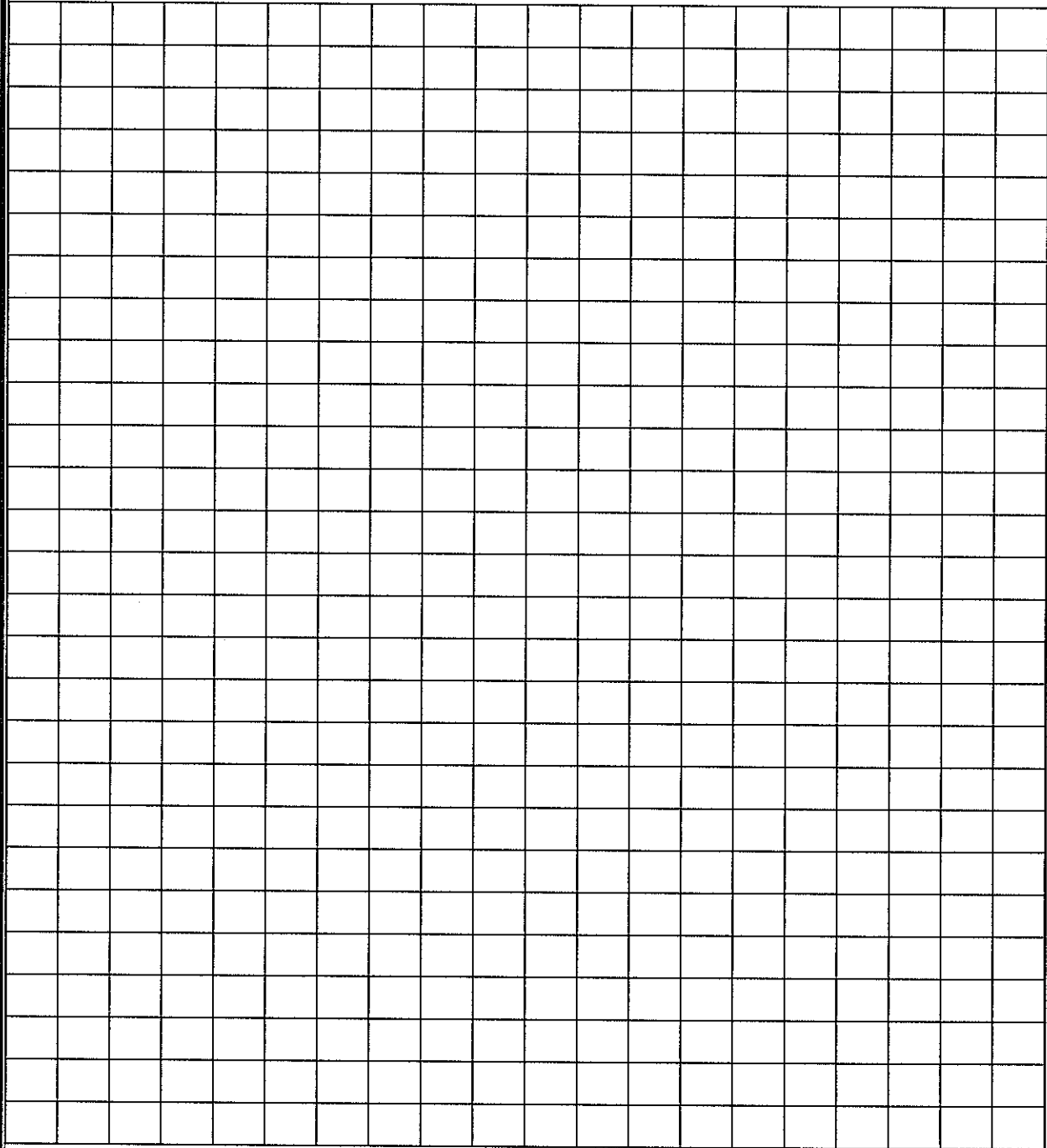
**888-908-IDEA**

**843-281-9901 ext. 101**

**843-281-9903 [Facsimile]**

**DESIGN DRAWING**

**Below is a drawing (or block diagram) done to the best of my ability showing the major working parts of the disclosed new product idea / concept.** Professional drawings, schematics, blueprints, etc. are not necessary for your Record of Invention. Photographs of working models may be used.



**INVENTORS DO NOT SEND PROTOTYPES UNLESS REQUESTED IN WRITING**

**DESCRIPTION OF THE INVENTION**

(please print)

What is the new product idea/concept? \_\_\_\_\_

What does it do? \_\_\_\_\_

How does it work? \_\_\_\_\_

What materials are used? \_\_\_\_\_

What are some competing products? \_\_\_\_\_

Where could it be sold? \_\_\_\_\_

Inventor: \_\_\_\_\_

Co-Inventor: \_\_\_\_\_

Address: \_\_\_\_\_

Address: \_\_\_\_\_

City & State: \_\_\_\_\_

City & State: \_\_\_\_\_

Zip: \_\_\_\_\_

Zip: \_\_\_\_\_

Home Phone: (\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_

Home Phone: (\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_

Bus. Phone : (\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_

Bus. Phone: (\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_

